

PRIVACY POLICY

OWNERSHIP

In compliance with the requirements of Organic Law 3/2018, 5th December, Data Protection and Digital Rights, the following information is provided in relation to how your personal data is treated:

Who is responsible for dealing with your data?

COLEGIO OFICIAL DE PSICOLOGÍA DEL PRINCIPADO DE ASTURIAS.

CIF: Q3300296E

Address: C/ Ildefonso Sánchez del Río, 4 - 1º B, 33001, Oviedo.

Tel: 985285778

Mail: psicothema@cop.es

Web: www.psicothema.com

Data protection delegate: PRODAT PRINCIPADO, S.L. - TORRECERREDO, 4 - BAJO - 33012 OVIEDO - 985 11 40 57 - DPDASTURIAS@PRODAT.ES

You can communicate with us through any of those methods.

We reserve the right to modify the current privacy policy at any time. We recommend that you review it, and if you are registered, you will be informed of any changes when you access your account or profile.

If you belong to any of the following groups, please look at the relevant drop-down information:

+ AUTHOR

What data is collected through the website and why?

We collect your data (forename and surname) in order to publish them in existing publications on the website.

What is the authorization for how your data is dealt with?

Acceptance and consent from the interested parties. Where it is necessary to complete a form to make a request and click the "send" button, that means that you have been informed and expressly consented to the content of the clause appended to the form or have accepted the privacy policy.

All of the forms on our website indicate obligatory fields with a *. If any of these fields are left blank, or if the checkbox accepting the privacy policy is unticked, the form cannot be sent. The usual wording is as follows " I am over 14 years old and have read and accepted the privacy policy."

+ REVIEWERS

Authors who include reviewers' data in the corresponding section of the website, www.psicotema.es, must have the reviewers consent for their data to be included and used for the relevant purposes.

The College will not be responsible for reviewers' data that authors include without the reviewers' consent.

+ SOCIAL NETWORK CONTACT DETAILS

What is this data used for?

- To respond to requests and queries.
- To manage the requested service, respond to your queries, or process your request.
- To interact with you and create a community of followers.

What is the authorization for dealing with your data?

Acceptance of a contractual relationship regarding the corresponding social network in agreement with their privacy policies:

Facebook	http://www.facebook.com/policy.php?ref=pf
Instagram	https://help.instagram.com/155833707900388
Twitter	http://twitter.com/privacy
Linkedin	http://www.linkedin.com/legal/privacy-policy?trk=hb_ft_priv
Pinterest	https://about.pinterest.com/es/privacy-policy
Google*	http://www.google.com/intl/es/policies/privacy/

*(Google+ & YouTube)

How long will your data be kept for?

We can only consult or remove your data if you have a specific profile. We will use your data as long as you allow us, by following us, friending us, or clicking "like", "follow", or similar buttons.

Any modification of your data or restriction of information or publications must be made through the settings for your profile or user data in the relevant social network

Do we include personal data from third parties?

No. As a rule, we only use data provided to us by those who own the data. If you provide us with data about third parties, you should first tell them and ask for their consent, otherwise we are not liable for failure to comply with this requirement.

What about children's data?

We do not keep or use data from under-14s. Please do not send us data if you are under this age limit, or details from third parties. The OFFICIAL ASTURIAN COLLEGE OF PSYCHOLOGY is not liable for failure to comply with this requirement.

Do we communicate via digital means?

- Only to manage your requests, if it is one of the means of contact you have given us.
- Any commercial communication will only be done with your prior, express permission

What security measures do we have in place?

You can be assured that we have an excellent level of protection for the personal data we manage. We have installed all of the technical, state of the art means at our disposal so that your personal data is not lost, misused, altered, accessed without authorization, or stolen.

Where will your data be sent?

Your data will not be given to third parties, except where there is a legal obligation to do so. Your details will be communicated to the State tax authorities and to banks or financial bodies in order to pay for services rendered or products and those responsible for processing needed to execute the agreement.

For purchases or payments, if you select any application, website, platform, bank-card, or any other online service, your details will be given to that platform or will be used in that environment, with appropriate security.

At our request, our web hosts, and web development and maintenance provider will have access to our website. They have signed service contracts requiring them to maintain the same level of privacy protection as we do.

Any international transfer of data to American applications will be in adherence to the Privacy Shield framework, which ensures that American software companies comply with European data protection policies regarding privacy.

What are your rights?

- To know whether we deal with your data or not.
- To access your personal data.
- To request correction of your data if it is incorrect.
- To request the removal of your data if it is no longer necessary for the purposes for which it was collected or if you revoke your consent.
- To request limitations to how your data is used, in certain situations, in which case we will only keep what is in agreement with the current legislation.
- To have your data in a commonly-used or machine readable, structured format. If you prefer, your data can be sent to whoever you designate. This only applies in certain situations.
- To make a complaint to the Spanish Data Protection Agency or relevant agency if you believe that we have not dealt with your data properly.
- To revoke any prior consent you may have given for how your data is used, at any time.

If you change any of your personal details, we would be grateful if you notified us so that we can keep them up to date.

Do you need a form to exercise your rights?

- We have forms that you can complete if you wish to exercise any of your rights, or if you prefer, you can use the forms from the Spanish Data Protection Agency or other body.
- Those forms must be electronically signed or accompanied by a photocopy of your ID.
- If someone else is representing you, you should also include a copy of their ID or have them electronically sign the form.
- The forms can be delivered in-person, by mail, or by email to the addresses given at the head of this text.

What is the response time when exercising your rights?

It depends on what you request, but we normally respond within a month, two if the request is very complex, and we will notify you if we need more time.

Do we use cookies?

If we use cookies which are not absolutely necessary, you can see the cookie policy by following the relevant link on our homepage.

How long will we keep your personal data?

- Personal data will be kept as long as you maintain your links with us.
- Once you are no longer linked, your personal data will be maintained for as long as legally required, including any timescales required by a court as part of legal action.
- Data will be kept as long as legally required, if there is a legal obligation. Otherwise, it will be kept until the interested party requests its removal or revokes their consent.
- We will keep all information about your purchase or our provision of service as long as any guarantees or warranties are valid in order to deal with any potential complaints.